

Reception 6:30 p.m., Learning Center

REGIONAL SCHOOL DISTRICT #10
Regular Meeting of the Board of Education
The Learning Center
24 Lyon Road, Burlington, CT 06013
Monday, September 10, 2018
7:00 p.m. - Meeting
AGENDA

- I. Call to order
- II. Pledge of Allegiance
- III. Moment of Silence – Remembering the Victims 9/11
- IV. Special Guests/Recognition:
 - A. Introduction of New Staff; Region 10 Teacher-of-the-Year: A. Beitman
 - B. Special Recognition for Service: T. Fausel/A. Beitman

Brief Recess

- V. Communications:
 - A. Superintendent's Report
 - 1. Enrollment Update
 - 2. Concussion Update
 - B. Student Representative's Reports
- VI. Approval of Board of Education Minutes for: (Enclosure 1)
 - A. Regular meeting of the Board dated Monday, August 20, 2018
- VII. Consent Agenda:
 - A. Approval of the Financial Reports dated August 2018 (Enclosure 2)
 - B. Leaves of Absence:
 - 1. Sean Callahan, PE/Health Teacher, Har-Bur Middle School, effective 11/26/18 for approximately 10 weeks
 - C. Resignations: n/a
 - D. Retirements: n/a

E. Appointments:

1. Nicholas Teodosio, Long-term substitute, Grade 6 Math, Har-Bur Middle School, effective 8/23/18
2. Kristin Mossiman, Long-term substitute, Grade 4, Lake Garda School, effective 8/23/18
3. Shelley Lloyd, Long-term substitute, Speech & Language Pathologist, Har-Bur Middle School, effective 9/04/18

VIII. Public Participation - The Region 10 Board of Education welcomes public participation.

- Observers are always welcome

The following guidelines are to assist those who wish to speak during the Public Participation Session:

A speakers' sign-in list is always available prior to the start of the meeting. Please sign-in if you plan to address the Board of Education.

- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
- Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
- **Personnel matters or concerns regarding a student(s) will not be discussed.**
- Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
- When the Board Chairman recognizes you to speak...State your name and address for the record.
- Students please state only your name.

The Board Chair has the discretion to limit comment time. Generally three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome and copies are always provided to Board of Education Members.
- **Immediate replies to questions and concerns should not be expected, and will be delivered strictly on an as-available basis, at the discretion of the Chair.**

IX. Actions:

- A. Armed Security Officer Policy 4300 (Second Review, Action Anticipated)T. Fausel (Enclosure 3)

X. Business:

- A. Teacher Leadership Council Monthly Update
- B. Administrative Regulations Armed Security Officers 4300A (Informational purposes only) (Enclosure 4)

- C. Job Description Armed School Security Officers (ASO) Second Review, (No Action Anticipated, informational purposes only) A. Beitman (Enclosure 5)
- D. Lewis S. Mills High School Honor Roll informational only (Enclosure 6) C. Rau

- XI. Committee Reports:
 - A. Facilities
 - B. Curriculum
 - C. Superintendent's Evaluation
 - D. Finance Committee
 - E. CREC
 - F. Technology

XII. Next Meeting:
 The next regularly scheduled meeting of the Board of Education will be held on Monday, October 1, 2018, 7:00 p.m., Har-Bur Middle School Learning Center

XIII. Adjourn

Items for Future Board of Education Agendas	Anticipated Agenda
Status of Professional Development	October 2018

Board of Education Meeting Minutes are placed on our web page (www.region10ct.org) within seven (7) work days following the Board of Education Meeting.

The minutes are marked as DRAFT, pending Board of Education approval at the next regularly scheduled meeting.

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Additionally, Robert's Rules in brief advises "The name and subject of a guest speaker or other program may be given, but no summary of the talk." [RONRIB page 149]

Both books can be found at our local libraries for anyone interested in more information.

RSD10 Chair

REGIONAL SCHOOL DISTRICT #10
 Regular Meeting of the Board of Education
The Learning Center
Har-Bur Middle School
 26 Lyon Road, Burlington, CT 06013
 Monday, August 20, 2018
 7:00 p.m.

D R A F T

Board Members Present:

Bruce Guillemette, Vice Chairman (Presiding Board Member)
 John Vecchitto
 Assuntina (Susan) Baccaro
 Wendy Darasz
 Paul Omichinski
 John Goodno

Absent:

Brooke Joiner
 Thomas Fausel
 Phillip Penn
 Eleanor Parente

Also Present:

Alan Beitman, Superintendent of Schools
 Cheri Burke, Director of Student Learning
 Sam Dorman, Student Representative
 Patricia George, Recording Secretary

<i>Call to Order</i>	The meeting was called to order by Presiding Board Member, Vice Chairman, Bruce Guillemette at 7:00 p.m.
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was cited
<i>Communications</i>	<p><u>Superintendent's Report</u> Staffing Update:</p> <p>New staff members will report tomorrow for professional development and orientation. Currently in the process of filling the last vacant positions. Former principal of Lewis S. Mills High School, Pamela Lazaroski, has returned as an interim administrator at Har-Bur Middle School, which was vacated by the resignation of Kenneth Smith. Superintendent Beitman noted that the search process for a permanent administrator will commence on Tuesday.</p>

	<p>Enrollment Update: Enrollment remains unclear as students continue to register. Currently the number of students at the middle school is 740, high school 760, Lake Garda 420 and Harwinton Consolidated 343. Far too early to project final enrollment numbers.</p> <p>Summer Projects Update: David Fortin, Director of Facilities, provided a thumbnail sketch of summer projects. It was a short summer with a number of undertakings to complete, some of which are still in process.</p> <p>Mr. Fortin noted that he had several crew members out on medical leave and one retirement.</p> <p>This week athletic fields are being prepared for the season.</p> <p>Policy 5113.1 Non-Resident Twelfth Grade Student Attendance: An annual update was provided regarding seniors who move out-of-district during their last year at Lewis Mills and who are provided an opportunity to complete the year through the provisions provided in Policy 5113.1. To date, two students have been accommodated.</p> <p>Student Representatives' Reports: Student representative Sam Dorman noted that Link Leaders are preparing the freshman class for the return of school with an orientation scheduled for Tuesday.</p>
<p>Approval of Minutes</p>	<p>A motion was made by Paul Omichinski and seconded by John Vecchitto to accept/approve the minutes as presented; all in favor; none opposed; motion carried unanimously.</p> <p>Minutes:</p> <ul style="list-style-type: none"> • Special meeting dated Tuesday, May 22, 2018 at 6:30 p.m. • Special meeting dated Tuesday, May 22, 2018 at 7:30 p.m. • Special meeting dated Saturday, June 9, 2018 • Regular meeting dated Monday, June 11, 2018
<p>Consent Agenda</p>	<p>A motion to approve the consent agenda was made Paul Omichinski and seconded by Susan Baccaro; all in favor; none opposed; motion carried unanimously.</p> <p>Consent Agenda items:</p> <ul style="list-style-type: none"> • Financials dated June and July 2018 • Leaves of Absence • Resignations

	<ul style="list-style-type: none"> • Appointments <p>For the record there were no retirements.</p>
Public Participation	<p>Michael Kelly Huntington Drive in Harwinton</p> <p>Concerned about arming the security guards. Asked why weren't the parents - the citizens of the towns, invited to the meetings. Feels that the town's people and staff should be consulted.</p>
Action Items	There were no Action Items
Business	<p><u>Teacher Leadership Council Monthly Update:</u> There was no formal report, however, Ms. Cheri Burke, the Director of Student Learning, stated that the TLC group would be participating in the new teacher orientation scheduled for tomorrow and that monthly reports would resume in October.</p> <p><u>Draft Policy Armed Security Officer (ASO):</u> Board members were asked to do a first review of the policy for Armed Security Officers. Action is anticipated at September Board meeting.</p> <p><u>Draft Job Description Armed School Security Officer (ASO):</u> Informational. Reviewed by the Board's attorney and insurance carrier.</p> <p><u>Technology Update:</u> It was a busy summer with the technology initiative to deploy the personal learning devices a huge priority and undertaking. The first shipment of devices was received just after July 4th and an additional 400 a week-and-a-half later. This will be a new experience for all staff.</p> <p>The technology team is to be commended for their unwavering efforts. They had quite a number of tasks to complete - unboxing, imaging, and software setup. All devices had to be inventoried and coded so that on the second day of the school year, every student at the high school can receive their own device.</p> <p>Tremendous support from Microsoft staff and BAK USA with representatives on site.</p> <p>Monday, August 27, kick off with staff.</p>

	<p><u>CT Network of Care Grant:</u> Region 10 is the recipient of a two-year grant totaling 10,000 each year. The district is working in concert with the McCalls' Foundation to address the social and emotional health of students, particularly those in middle school under the umbrella of suicide prevention. Training for staff will be provided to recognize, support and intervene.</p> <p><u>2018 CABA/CAPSS Convention (Reminder):</u> Registration reminder.</p>
<p><i>Board Committee Reports</i></p>	<p><u>Facilities:</u> No report</p> <p><u>Curriculum:</u> No report</p> <p><u>Superintendent's Evaluation:</u> One more brief meeting to hold after vacation. Plans are to convene the Board to present the information and recommendations</p> <p><u>Finance Committee:</u> No Report</p> <p><u>CREC:</u> AeroSpace ground breaking took place today. Sustainability meetings were held all summer. If state doesn't meet its obligations to CREC, there will be an increase, typically tuition and transportation fees.</p> <p><u>Technology:</u> No Report</p> <p><u>Ad Hoc Student Involvement Committee:</u> Still has to be formed – anticipating September or October.</p>
<p><i>Upcoming Meetings</i></p>	<p><u>Regular Meeting September 10, 2018:</u> A reception to welcome new certified staff and Region 10's Teacher-of-the-Year will be held at 6:30 p.m. in the Learning Center. The regularly scheduled meeting will follow at 7:00 p.m.</p>
<p><i>Adjourn</i></p>	<p>A motion was made by Paul Omichinski and seconded by Susan Baccaro to adjourn the meeting at 8:05 p.m.; all in favor; none opposed; motion carried unanimously.</p>

Respectfully submitted,

Eleanor Parente, Secretary

Date

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RSD10 Chair

REGIONAL SCHOOL DISTRICT #10
 2018-2019
 August 2018

Enclosure #2

ITEM	2018-2019 BUDGET	RECEIVED Y.T.D	%	REMAINING BALANCE
BURLINGTON	\$ 26,428,397.00	\$ 2,962,030.00	11.21%	\$ 23,466,367.00
HARWINTON	\$ 13,146,345.00	\$ 1,473,410.00	11.21%	\$ 11,672,935.00
INTEREST	\$ 20,000.00	\$ 5,314.55	26.57%	\$ 14,685.45
TUITION	\$ 82,000.00	\$ 7,486.80	9.13%	\$ 74,513.20
MISCELLANEOUS	\$ -	\$ -		\$ -
TRANSPORTATION	\$ -	\$ -		\$ -
PRIOR YEAR SURPLUS	\$ 227,165.00		0.00%	\$ 227,165.00

OPERATING BUDGET

TOTAL OPERATING REVENUE \$ 39,903,907.00 \$ 4,448,241.35 \$ 35,455,665.65

**Regional School District #10
Expenditure Report by Object
August 31, 2018**

Account	Budget	Expended	Encumbered	Total	% Expended	Remaining
	2018-19	To Date	To Date	Expend & Enc	and/or Encumb. To Date	Balance
111 Certified Personnel	\$ 18,772,299	\$ 1,099,910	\$ 16,979,647	\$ 18,079,557	96.31%	\$ 692,742
112 Non-Cert. Personnel	4,844,841	450,013	4,380,867	4,830,880	99.71%	13,961
120 Temporary Wages	295,000	497	-	497	0.17%	294,503
Total Personnel:	\$ 23,912,140	\$ 1,550,420	\$ 21,360,514	\$ 22,910,934	95.81%	\$ 1,001,206
210 Group Disability Insurance	\$ 24,000	\$ 1,573	\$ -	\$ 1,573	6.55%	\$ 22,427
220 Social Security	755,000	73,054	349	73,403	9.72%	681,597
230 Retirement Contributions	285,000	-	-	-	0.00%	285,000
240 Tuition Reimbursement	17,000	-	-	-	0.00%	17,000
250 Unemployment Comp.	80,000	715	-	715	0.89%	79,285
260 Workers Compensation	283,500	70,624	159,712	230,336	81.25%	53,164
270 Health/Life Benefits	4,250,000	1,096,714	11,532	1,108,246	26.08%	3,141,754
Total Benefits:	\$ 5,694,500	\$ 1,242,680	\$ 171,594	\$ 1,414,273	24.84%	\$ 4,280,227
310 Admin. Services	\$ 75,000	\$ 6,967	\$ 125	\$ 7,092	9.46%	\$ 67,908
320 Prof. Education Services	55,900	-	-	-	0.00%	55,900
321 Instructional Improvement	19,200	9,275	573	9,848	51.29%	9,352
330 Other Professional Services	546,772	51,775	134,967	186,741	34.15%	360,031
340 Technical Services	10,750	-	-	-	0.00%	10,750
Total Purchased Services	\$ 707,622	\$ 68,017	\$ 135,664	\$ 203,681	28.78%	\$ 503,941
410 Utility Services	\$ 583,000	\$ 69,345	\$ 70,192	\$ 139,537	23.93%	\$ 443,463
411 Septic/Water Systems	45,500	8,631	14,655	23,286	51.18%	22,214
412 LGS Sewer Annual Fee	26,226	-	-	-	0.00%	26,226
420 Cleaning Services	6,000	287	4,413	4,700	78.33%	1,300
421 Disposal Services	40,000	4,585	33,730	38,315	95.79%	1,685
422 Snowplowing Services	70,400	-	-	-	0.00%	70,400
424 Grounds Upkeep	47,800	5,473	3,525	8,998	18.82%	38,802
425 Security	45,500	4,920	525	5,445	11.97%	40,055
430 Repairs/Maintenance Ser.	420,006	42,980	110,079	153,059	36.44%	266,947
440 Facility Rentals	20,033	-	-	-	0.00%	20,033
490 Pest Control	2,800	110	2,490	2,600	92.86%	200
Total Facilities:	\$ 1,307,265	\$ 136,331	\$ 239,609	\$ 375,940	28.76%	\$ 931,325
519 Transport/Reimbursable	\$ 2,554,747	\$ 36,863	\$ 265,831	\$ 302,695	11.85%	\$ 2,252,052
520 Insurance	213,015	63,906	131,961	195,867	91.95%	17,148
530 Communication/Telephone	73,500	7,576	1,688	9,263	12.60%	64,237
531 Postage	32,200	6,023	15,096	21,119	65.59%	11,081
540 Advertising	4,500	448	-	448	9.96%	4,052
550 Printing & Binding	9,599	1,676	-	1,676	17.46%	7,923

**Regional School District #10
Expenditure Report by Object
August 31, 2018**

Account	Budget 2018-19	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
561 Tuition to LEAs	277,845	17,680	-	17,680	6.36%	260,165
563 Tuition to Private Sources	1,150,000	628,254	970,135	1,598,390	138.99%	(448,390)
580 Prof Develop/Reimb Travel	71,375	4,392	1,198	5,590	7.83%	65,785
590 Misc. Purchased Services	217,128	15,783	-	15,783	7.27%	201,345
591 Student Activities	16,576	-	983	983	5.93%	15,593
Total Transport. & Other	\$ 4,620,485	\$ 782,602	\$ 1,386,892	\$ 2,169,494	46.95%	\$ 2,450,991
610 Supplies	\$ 520,273	\$ 58,519	\$ 82,422	\$ 140,941	27.09%	\$ 379,332
611 Library/Audio Supplies	211,697	133,019	36,272	169,291	79.97%	42,406
621 Natural Gas	37,000	3,446	-	3,446	9.31%	33,554
623 Propane	14,000	-	-	-	0.00%	14,000
624 Fuel Oil	270,250	-	-	-	0.00%	270,250
626 Gasoline	5,500	378	-	378	6.87%	5,122
640 Textbooks	77,813	17,976	18,580	36,556	46.98%	41,257
641 Library Books	23,646	1,406	8,685	10,090	42.67%	13,556
642 Periodicals	10,307	1,736	2,241	3,977	38.58%	6,330
Total Supplies:	\$ 1,170,486	\$ 216,479	\$ 148,199	\$ 364,678	31.16%	\$ 805,807
741 Replace Inst. Equipment	\$ 1,300	\$ -	\$ -	\$ -	0.00%	\$ 1,300
742 Replace Non-Inst. Equip.	336,116	123,020	35,211	158,231	47.08%	177,885
743 New Inst. Equipment	-	-	-	-	0.00%	-
744 New Non-Inst. Equipment	-	-	-	-	-	-
Total Equipment:	\$ 337,416	\$ 123,020	\$ 35,211	\$ 158,231	46.89%	\$ 179,185
810 Dues & Fees	\$ 32,157	\$ 9,535	\$ 655	\$ 10,190	31.69%	\$ 21,967
830 Interest Bond Expense	472,162	247,531	-	247,531	52.43%	224,631
831 Principal Bond Expense	1,320,000	1,320,000	-	1,320,000	100.00%	-
835 Capital Improvements	204,500	113,613	25,291	138,904	67.92%	65,596
840 Emergency/Contingency	125,172	-	-	-	0.00%	125,172
Total Bond & Misc.	\$ 2,153,991	\$ 1,690,679	\$ 25,946	\$ 1,716,625	79.70%	\$ 437,366
GRAND TOTALS:	\$ 39,903,905	\$ 5,810,229	\$ 23,503,628	\$ 29,313,857	73.46%	\$ 10,590,048

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal From Date: 8/1/2018 To Date: 8/31/2018

Line	Entry Number	Entry Date	Account	Line Memo	Batch / Reference	Check #	Voucher	Journal Debits	Journal Credits	User ID
9				Reclass budgeted dollars for nonunion increases and actual staff assignments - Certified Staff	Budget Transfers			0	Adjustment	995.slaone
1	08/01/2018	100.01.2210.00.111		SALARIES: ASST SUPT CURR.&INSTR.			Check Number	\$9,828.00	\$0.00	\$0.00
2	08/01/2018	100.01.2510.00.111		SALARIES: BUSINESS DIRECTOR			Check Number	\$9,450.00	\$0.00	\$0.00
3	08/01/2018	100.02.1110.20.111		SALARIES: HCS KINDERGARTEN TCH			Check Number	\$1,583.00	\$0.00	\$0.00
4	08/01/2018	100.02.1110.22.111		SALARIES: HCS GRADE 2 TEACHER			Check Number	\$19,507.00	\$0.00	\$0.00
5	08/01/2018	100.02.1110.23.111		SALARIES: HCS GRADE 3 TEACHER			Check Number	\$0.00	\$0.00	(\$21,090.00)
6	08/01/2018	100.01.2210.00.840		CONTINGENCY: SUP EMERG/CONTIN			Check Number	\$0.00	\$0.00	(\$19,278.00)
7	08/01/2018	100.07.1120.10.111		SALARIES: HB PHYS ED TCHR			Check Number	\$0.00	\$0.00	(\$28,859.00)
8	08/01/2018	100.09.1130.10.111		SALARIES: LSM PHYS ED TEACHERS			Check Number	\$28,859.00	\$0.00	\$0.00
9	08/01/2018	100.07.1120.11.111		SALARIES: HB READING TEACH			Check Number	\$16,341.00	\$0.00	\$0.00
10	08/01/2018	100.07.2120.00.111		SALARIES: HB GUID COUNSELOR			Check Number	\$0.00	\$0.00	(\$15,000.00)
11	08/01/2018	100.07.1120.04.111		SALARIES: HB WORLD LANG TCHR			Check Number	\$0.00	\$0.00	(\$1,341.00)
12	08/01/2018	100.02.1110.09.111		SALARIES: HCS MUSIC TEACHER			Check Number	\$4,841.00	\$0.00	\$0.00
13	08/01/2018	100.02.1110.23.111		SALARIES: HCS GRADE 3 TEACHER			Check Number	\$0.00	\$0.00	(\$4,841.00)
14	08/01/2018	100.02.1110.09.111		SALARIES: HCS MUSIC TEACHER			Check Number	\$4,841.00	\$0.00	\$0.00
15	08/01/2018	100.04.1110.10.111		SALARIES: LGS P.E. TEACHER			Check Number	\$12,051.00	\$0.00	\$0.00
16	08/01/2018	100.04.1110.23.111		SALARIES: LGS GRADE 3 TEACHER			Check Number	\$2,761.00	\$0.00	\$0.00
17	08/01/2018	100.04.1110.24.111		SALARIES: LGS GRADE 4 TEACHER			Check Number	\$1,266.00	\$0.00	\$0.00
18	08/01/2018	100.02.1110.23.111		SALARIES: HCS GRADE 3 TEACHER			Check Number	\$0.00	\$0.00	(\$14,300.00)

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

From Date: 8/1/2018 To Date: 8/31/2018

Line	Entry Number	Entry Date	Memo Account	Line Memo	Batch / Reference	Voucher Check #	Journal Debits	Journal Credits	User ID
9				Reclass budgeted dollars for nonunion increases and actual staff assignments - Certified Staff	Budget Transfers		0	Adjustment	995.slaone
19	08/01/2018	100.02.1110.24.111		SALARIES: HCS GRADE 4 TEACHER	HCS GRADE 4	Check Number	\$0.00	\$0.00	(\$6,619.00)
20	08/01/2018	100.04.1110.20.111		SALARIES: LGS KINDERGARTEN TCH		Check Number	\$57,717.00	\$0.00	\$0.00
21	08/01/2018	100.01.2210.00.840		CONTINGENCY: SUP EMERG/CONTIN		Check Number	\$0.00	\$0.00	(\$50,738.00)
22	08/01/2018	100.02.1110.24.111		SALARIES: HCS GRADE 4 TEACHER	HCS GRADE 4	Check Number	\$0.00	\$0.00	(\$6,979.00)
23	08/01/2018	100.05.1200.50.111		SALARIES: SS DIRECTOR		Check Number	\$5,000.00	\$0.00	\$0.00
24	08/01/2018	100.05.1210.29.111		SALARIES: SS HOMEBOUND/TUTOR		Check Number	\$0.00	\$0.00	(\$5,000.00)
25	08/01/2018	100.07.1120.09.111		SALARIES: HB MUSIC TCHR		Check Number	\$6,265.00	\$0.00	\$0.00
26	08/01/2018	100.07.1120.04.111		SALARIES: HB WORLD LANG TCHR		Check Number	\$0.00	\$0.00	(\$6,265.00)
							\$180,310.00	(\$180,310.00)	

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

From Date: 8/1/2018 To Date: 8/31/2018

Entry Number	Entry Date	Memo Account	Batch / Reference	Voucher Check #	Journal Debits	Journal Credits	User ID
10		Nonunion GWI's for 18-19 noncertified	Budget Transfers		0 Adjustment		995.slaone
1	08/01/2018	100.01.2510.00.112	SALARIES: CO BOOKKEEPERS/SECYS	Check Number	\$450.00	\$450.00	\$0.00
2	08/01/2018	100.01.2320.00.112	GEORGE, PATRICIA	Check Number	\$1,745.00	\$1,745.00	\$0.00
3	08/01/2018	100.01.2600.85.112	FORTIN, DAVID F	Check Number	\$2,424.00	\$2,424.00	\$0.00
5	08/01/2018	100.01.2220.16.112	HINMAN, VANESSA	Check Number	\$1,365.00	\$1,365.00	\$0.00
6	08/01/2018	100.02.2220.16.112	SURVESKI, LINDA A	Check Number	\$811.00	\$811.00	\$0.00
7	08/01/2018	100.02.2600.85.112	HCS SECURITY PERSONNEL	Check Number	\$621.00	\$621.00	\$0.00
8	08/01/2018	100.04.2220.16.112	STICKLES, ROBERT	Check Number	\$811.00	\$811.00	\$0.00
9	08/01/2018	100.04.2600.85.112	LGS SECURITY PERSONNEL	Check Number	\$621.00	\$621.00	\$0.00
10	08/01/2018	100.05.2190.00.112	SALARIES: SS O/T P/T	Check Number	\$5,662.00	\$5,662.00	\$0.00
11	08/01/2018	100.07.1120.18.112	SALARIES: HBMS PERMANENT SUB	Check Number	\$558.00	\$558.00	\$0.00
12	08/01/2018	100.07.1120.08.112	SALARIES: HB MATH TUTOR	Check Number	\$712.00	\$712.00	\$0.00
13	08/01/2018	100.07.2220.16.112	HB: COMPUTER TECH ASST.	Check Number	\$2,231.00	\$2,231.00	\$0.00
14	08/01/2018	100.07.2600.85.112	HBMS SECURITY PERSONNEL	Check Number	\$621.00	\$621.00	\$0.00
15	08/01/2018	100.09.1130.18.112	FOGLER, DEB	Check Number	\$739.00	\$739.00	\$0.00
16	08/01/2018	100.09.2220.16.112	LSM:COMPUTER TECH ASST.	Check Number	\$2,620.00	\$2,620.00	\$0.00
17	08/01/2018	100.09.2600.85.112	LSM SECURITY PERSONNEL	Check Number	\$621.00	\$621.00	\$0.00
18	08/01/2018	100.01.2210.00.840	CONTINGENCY: SUP EMERG/CONTIN	Check Number	\$0.00	\$0.00	(\$22,612.00)
					\$22,612.00	(\$22,612.00)	
11		Transfer funds for remainder of playscape work	Budget Transfers		0 Adjustment		995.slaone
1	08/17/2018	100.04.2600.85.742	EQUIP REPLACE: LGS NON-INSTR	Check Number	\$29,050.00	\$29,050.00	\$0.00
2	08/17/2018	100.01.2600.85.742	EQUIP REPLACE: DIST.NON-INST.	Check Number	\$0.00	\$0.00	(\$29,050.00)
					\$29,050.00	(\$29,050.00)	

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2018-2019

Type: Budget Journal

From Date: 8/1/2018 To Date: 8/31/2018

Entry Number Memo
Line Entry Date Account

L.ine Memo Batch / Reference Voucher Check # Journal Debits Credits User ID

Grand Total: \$231,972.00 (\$231,972.00)

End of Report

REGIONAL SCHOOL DISTRICT #10

4300

Personnel – Certified/Non-Certified

ARMED SECURITY OFFICER

The Regional School District No. 10 Board of Education (“the Board”) authorizes the placement of Armed Security Officers (“ASO”) in each of its school buildings during times that the Superintendent of Schools deems necessary in order to provide for the safety and security of students and school personnel.

The Armed Security Officer (“ASO”) is an employee of the Board and shall support the school administration and staff in maintaining a safe and positive school environment. The ASO reports to the School Resource Officer (“SRO”) and ultimately to the Superintendent. At the discretion of the Board, each ASO is authorized to carry a firearm in the performance of their duties, consistent with State and Federal Law and Board policy.

ASO’s are visible and active figures at the school to which they are assigned and shall be charged with taking steps to safeguard and protect the school community and school property. ASO’s shall engage in the detection or prevention of any unauthorized activity on or near school grounds, including, but not limited to, the unlawful intrusion or entry on school property and act when students, visitors, and staff are placed in eminent life threatening danger. The specific qualifications, duties and responsibilities for the position of ASO shall be forth in the ASO job description, as may be amended from time to time in the discretion of the Board, consistent with state and federal law and Board policy.

The Superintendent will adopt and maintain administrative regulations to implement this Policy, including any regulations governing the storage of weapons and equipment.

LEGAL REFERENCES:

Connecticut General Statutes §10-244a

Policy Adopted: September 10, 2018

REGIONAL SCHOOL DISTRICT #10**4300A****Administrative Regulation**

Personnel – Certified/Non-Certified

ARMED SECURITY OFFICERS

The Regional School District No. 10 Board of Education ("the Board") authorizes the placement of Armed Security Officers ("ASO") in each of its school buildings during times that the Superintendent of Schools deems necessary in order to provide for the safety and security of students and school personnel.

The Armed Security Officer ("ASO") is an employee of the Board and shall support the school administration and staff in maintaining a safe and positive school environment. The ASO reports to the designated School Resource Officer ("SRO") and ultimately to the Superintendent. At the discretion of the Board, each ASO is authorized to carry a firearm in the performance of their duties, consistent with State and Federal Law and Board policy.

ASO's are visible and active figures at the school to which they are assigned and shall be charged with taking steps to safeguard and protect the school community and school property. ASO's shall engage in the detection or prevention of any unauthorized activity on or near school grounds, including, but not limited to, the unlawful intrusion or entry on school property and act when students, visitors, and staff are placed in eminent life threatening danger. The specific qualifications, duties and responsibilities for the position of ASO shall be forth in the ASO job description, as may be amended from time to time in the discretion of the Board, consistent with state and federal law and Board policy.

The Superintendent has adopted these administrative regulations to implement Board Policy concerning said ASOs, including any regulations governing the storage of weapons and equipment. In addition, the Board may enter into agreements with the member towns, as permitted by Connecticut General Statutes §10-233m, with respect to the employment and utilization of SROs to augment the security of the schools and to assist in the implementation of the ASO program.

ASO Purpose and Supervision

An ASO shall support the school administration and staff in promoting a safe, secure, and positive school environment. Any ASO employed by the Board is a visible and active figure at the school to which he/she is assigned, and shall be charged with safeguarding and protecting students, the school community and school property.

An ASO shall report directly to the Superintendent; and shall be subject to the general supervision and guidance by school administration at each school where assigned, as it relates to daily basic school security and safety issues.

With respect to training and weapons issues, the ASO shall be under the supervision of the Burlington Police Department through the SRO assigned to the schools.

NOTE: These regulations may be revised whenever the Town of Harwinton employs an SRO.

Weapon usage and handling

The Board shall assign each ASO all such necessary weapons for use, along with any other necessary equipment for the performance of his/her duties. Such weapons and equipment are the property of Regional School District No. 10 and shall only be used by the ASO in the performance of his/her duties. In the absence of any express waiver by the District or the SRO, the ASO may only use those weapons assigned to him/her in the performance of his/her duties. Upon cessation of employment as ASO, the ASO shall promptly return any such weapons (and other Board issued property) to the Board.

ASOs shall carry, display, handle and use their firearms and other weapons in strict compliance with the law, and under the direction of the Burlington Police Department through the SRO assigned to the schools. The ASO's weapon shall be carried in an appropriate and safe manner while on duty or in uniform.

ASOs shall meet all qualifications to carry, handle and use firearms as set forth in state law, including the obtaining and maintaining of any necessary permits, licensure and training. Failure to obtain or maintain such permits, licensure and/or training will immediately disqualify an ASO from employment.

ASOs shall only use force, including deadly force, consistent with state law, under the supervision and direction of the Police Department through the SRO. All ASOs are expected to be familiar with applicable laws and regulations governing the carrying and use of firearms, including the use of force. Unless permitted by law, and mandated by the need to use force to protect students and the District, ASOs shall not fire their weapons. Any use of force will be promptly reported to the Superintendent.

The SRO will develop protocols for the storage of weapons. Such protocols may include the following options: a) storage of weapons with the Police Department (or other designated law enforcement agency), and b) storage of weapons by the ASO, with the ASO bringing to work and leaving with his/her issued weapons.

Qualifications for ASOs

In order to be employed as an ASO, an individual must maintain the following minimum qualifications.

- Must have excellent integrity and demonstrate good moral character and initiative;

- Must have at least fifteen years prior experience as a sworn law enforcement officer with an organized local police department or the Division of State Police within the Department of Emergency Services and Public Protection, and provide positive references from each prior employer served in a law enforcement capacity;
- Must have been certified by the Police Officer Standards and Training Council while serving as a sworn law enforcement officer, and must have retired or separated in good standing from an organized local police department or the Division of State Police as required by Connecticut General Statutes §10-244a;
- Consistent with the law, must not have been officially found to be unqualified for reasons relating to mental health by a qualified medical professional while serving as a sworn law enforcement officer or separating from service as a sworn law enforcement officer. Each ASO will, prior to employment, meet with the School District's designated psychologist. Once approved for employment, each ASO will meet, at least once per year with the School District's designated psychologist. The psychologist will recommend (continued) employment as an ASO;
- If the candidate has prior service with the military, the candidate must have received an honorable discharge;
- Must hold and maintain a valid driver's license with no significant traffic infractions and the ability to provide his/her own transportation;
- Must successfully complete annual training pursuant to the Police Officer Standards and Training Council requirements and must successfully complete an annual firearms training provided by the Burlington Police Department or a certified firearms instructor that meets or exceeds the standards of the Police Officer Standards and Training Council, as well as any other training required by law or Board policy;
- Must keep all security certification and training requirements current, including but not limited to, permits, certifications and/or licenses to carry and use firearms or other weapons, on school property;
- Must participate in and pass a full background investigation which may be required by the Board or by state or federal law;
- An individual must be able to perform each essential function satisfactorily with or without reasonable accommodations. The requirements below are representative of the knowledge, skill, and ability required. An individual may be required to submit to fitness for duty examinations at least annually, or as may be necessary, in accordance with the law in order to determine his/her ability to perform the essential functions of the position. Consistent with the law, an individual must be

able to meeting those physical and mental demands as set forth in the job description.

- Must meet all requirements for an armed school security officer pursuant to Connecticut law, as amended from time to time, and/or must meet all requirements of a qualified retired law enforcement officer pursuant to 18 U.S.C. §926C, as amended from time to time.

Essential Functions/duties

Subject to the provisions of any applicable federal, Connecticut State, and town laws, and additional District/Board policies and procedures, the essential duties and functions of ASOs shall be as follows

- Engage in the detection and/or prevention of any unauthorized activity on or around school grounds, including, but not limited to, the unlawful intrusion or entry on school property from eminent life threatening dangers
- Monitor access of building and grounds (when applicable), make routine checks of exterior doors to ensure they are closed and locked, at appropriate times, and take steps to deter or prevent entry by unauthorized persons on school property;
- Patrol halls and make routine checks of classroom doors to ensure that they are locked, at appropriate times (lock down);
- Respond to situations which may jeopardize the welfare of students or staff in accordance with all applicable federal and/or Connecticut laws and Board policy;
- Use physical force in accordance with state law and regulation, and Board policy;
- Abide by all Board Policies and Regulations;
- Monitor parking lots during arrival at and dismissal from school;
- Identify and report any hazardous condition to school administrators or other appropriate staff members;
- When applicable, and within the training and expertise of the ASO, assist school nurse and administrators with medical emergencies;
- As requested by the administration, assist in the development and implementation of plans and strategies to prevent and/or to minimize dangerous situations on school grounds;

- Act as liaison and make notification to appropriate public safety or EMS first responders in routine, emergency or high risk situations as directed by the administration;
- Participate in professional development and training deemed necessary by the school administration;
- Store firearm, ammunition, equipment, or other weapons, safely and in accordance with all applicable Board policy and federal and/or Connecticut laws;
- Meet and greet students, staff, and public respectfully and courteously;
- Identify and address unauthorized persons who pose eminent life threatening danger and take appropriate action with respect to such persons, if necessary;
- Carry any legally prescribed identification card at all times while on school property;
- Call police/law enforcement officials for assistance as needed;
- At all times while on school property, wear such distinctive uniform and or insignia as may be designated by the Board for identification purposes; and
- Perform other duties as assigned by the Superintendent of Schools and/or the building administration.

ASOs shall have the authority to question students or visitors accused of unlawful activity and/or violations of Board policy in school or on school grounds if a building administrator/SRO is not readily available during a situation that may pose a direct threat to students, visitors and/or staff.

The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility. An ASO must also perform other related tasks as assigned by the Superintendent.

Prohibitions

ASOs shall not take any action that interferes with the responsibilities of the school administration. ASOs shall have no role in taking disciplinary action against any students or staff. ASOs shall not access education record information except as permitted by Board policy concerning the confidentiality of education records, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and applicable state law.

LEGAL REFERENCES:

Connecticut General Statutes §10-244a

Connecticut General Statutes §7-294x

Connecticut General Statutes §53a-217b

Connecticut General Statutes §10-233m

Connecticut General Statutes §10-244a

Policy Adopted: September 10, 2018

REGIONAL SCHOOL DISTRICT #10**68**Personnel – Support Staff**Armed Security Officer (ASO)**Position Purpose

- A Regional School District No. 10 Armed Security Officer (“ASO”) shall support the school administration and staff in promoting a safe, secure, and positive school environment.
- Any ASO employed by the District is a visible and active figure at the school to which he/she is assigned, and shall be charged with safeguarding and protecting students, the school community and school property.

Supervision

- An ASO shall report directly to the Superintendent; and shall be subject to the general supervision and guidance by school administration, as it relates to daily basic school security and safety issues.
- With respect to training and weapons issues, the ASO shall be under the supervision of the Burlington Police Department through the SRO assigned to the schools.

Minimum Qualifications

- Must have excellent integrity and demonstrate good moral character and initiative;
- Must have at least fifteen years prior experience as a sworn law enforcement officer with an organized local police department or the Division of State Police within the Department of Emergency Services and Public Protection, and provide positive references from each prior employer served in a law enforcement capacity;
- Must have been certified by the Police Officer Standards and Training Council while serving as a sworn law enforcement officer, and must have retired or separated in good standing from an organized local police department or the Division of State Police as required by Connecticut General Statutes §10-244a;
- Consistent with the law, must not have been officially found to be unqualified for reasons relating to mental health by a qualified medical professional while serving as a sworn law enforcement officer or separating from service as a sworn law enforcement officer;
- If the candidate has prior service with the military, the candidate must have received an honorable discharge;

- Must hold and maintain a valid driver's license with no significant traffic infractions;
- Must successfully complete annual training pursuant to the Police Officer Standards and Training Council requirements and must successfully complete an annual firearms training provided by the Burlington Police Department or a certified firearms instructor that meets or exceeds the standards of the Police Officer Standards and Training Council, as well as any other training required by law or Board policy;
- Must keep all security certification and training requirements current, including but not limited to, permits, certifications and/or licenses to carry and use firearms or other weapons, on school property;
- Must participate in and pass a full background investigation which may be required by the Board or by state or federal law;
- An individual must be able to perform each essential function satisfactorily with or without reasonable accommodations. The requirements below are representative of the knowledge, skill, and ability required. An individual may be required to submit to fitness for duty examinations at least annually, or as may be necessary, in accordance with the law.
- Must meet all requirements for an armed school security officer pursuant to Connecticut law, as amended from time to time, and/or must meet all requirements of a qualified retired law enforcement officer pursuant to 18 U.S.C. §926C, as amended from time to time.

Essential Functions

Subject to the provisions of any applicable federal, Connecticut State, and town laws, and District/Board policies and procedures, the essential duties and functions of ASOs shall be as follows

- Engage in the detection and/or prevention of any unauthorized activity on or around school grounds, including, but not limited to, the unlawful intrusion or entry on school property from eminent life threatening dangers
- Monitor access of building and grounds (when applicable), make routine checks of exterior doors to ensure they are closed and locked, at appropriate times, and take steps to deter or prevent entry by unauthorized persons on school property;
- Patrol halls and make routine checks of classroom doors to ensure that they are locked, at appropriate times (lock down);

- Respond to situations which may jeopardize the welfare of students or staff in accordance with all applicable federal and/or Connecticut laws and Board policy;
- Use physical force in accordance with state law and regulation, and Board policy;
- Abide by all Board Policies and Regulations;
- Monitor parking lots during arrival at and dismissal from school;
- Identify and report any hazardous condition to school administrators or other appropriate staff members;
- When applicable, and within the training and expertise of the ASO, assist school nurse and administrators with medical emergencies;
- As requested by the administration, assist in the development and implementation of plans and strategies to prevent and/or to minimize dangerous situations on school grounds;
- Act as liaison and make notification to appropriate public safety or EMS first responders in routine, emergency or high risk situations as directed by the administration;
- Participate in professional development and training deemed necessary by the school administration;
- Store firearm, ammunition, equipment, or other weapons, safely and in accordance with all applicable Board policy and federal and/or Connecticut laws;
- Meet and greet students, staff, and public respectfully and courteously;
- Identify and address unauthorized persons who pose eminent life threatening danger and take appropriate action with respect to such persons, if necessary;
- Carry any legally prescribed identification card at all times while on school property;
- Call police/law enforcement officials for assistance as needed;
- At all times while on school property, wear such distinctive uniform and or insignia as may be designated by the Board for identification purposes; and
- Perform other duties as assigned by the Superintendent of Schools and/or the building administration.

ASOs shall have the authority to question students or visitors accused of unlawful activity and/or violations of Board policy in school or on school grounds if a building

administrator/SRO is not readily available during a situation that may pose a direct threat to students, visitors and/or staff.

Additional Duties

- Performs other related tasks as assigned by the Superintendent.

NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

Physical and Mental Demands

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- With or without reasonable accommodation, the physical and mental requirements of this job may include the following: seeing, hearing, speaking, and writing clearly. Occasional reaching with hands and arms, stooping, kneeling, crouching, and crawling. Frequent sitting, standing, running, and walking, which may be required for long periods of time, and may involve climbing stairs and walking up inclines and on uneven terrain. Additional physical requirements may include, frequent lifting and/or moving up to 20 pounds and occasional lifting and/or moving up to 50 pounds. Hand-eye coordination is necessary to use a handgun. Specific vision abilities required by this job include close vision, color vision, depth perception, far vision and the ability to adjust focus. Required to utilize rapid and effective judgment in responding to unusual or emergency situations using appropriate escalation of force level.
- An individual may be required to submit to fitness for duty examinations at least annually, or as may be necessary, in order to determine his/her ability to perform the essential functions of the position, in accordance with the law.
- Each ASO will, prior to employment, meet with the School District's designated psychologist. Once approved for employment, each ASO will meet, at least once per year with the School District's designated psychologist. The psychologist will recommend (continued) employment as an ASO.

Prohibitions

- ASOs shall not take any action that interferes with the responsibilities of the school administration.
- ASOs shall have no role in taking disciplinary action against any students or staff.
- ASOs shall not access education record information except as permitted by Board policy concerning the confidentiality of education records, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and applicable state law.

Certification/License

- Motor Vehicle Operator's License or ability to provide own transportation.
- Must meet all requirements for an armed school security guard pursuant to Connecticut law, as amended from time to time, and must meet all requirements of a qualified retired law enforcement officer pursuant to 18 U.S.C. §926C, as amended from time to time.
- Must have been certified by the Police Officer Standards and Training Council while serving as a sworn law enforcement officer, and must have retired or separated in good standing from an organized local police department or the Division of State Police as required by Connecticut General Statutes §10-244a;

Experience

- Must have at least fifteen years prior experience as a sworn law enforcement officer with an organized local police department or the Division of State Police within the Department of Emergency Services and Public Protection, and provide positive references from each prior employer served in a law enforcement capacity.

Board approved: September 10, 2018

LSM Honor Roll Changes

Current HONOR ROLL Policy

Students with excellent academic records are placed on the honor roll. This list is computed for grades in the first, second, third, and fourth marking periods. To be placed on the honor roll, a student must have attained the quality points in the chart that follows with no C-, D, F, or I (Incomplete) grades. In order to determine eligibility for the honor roll, the quality point average for each student is calculated by multiplying the quality points of each grade by the number of potential credits, summing this product over all courses, and dividing the result by the total number of credits. Each student's report card average is also figured by using the chart that follows. Only students who achieve Honors or High Honors status for each marking period of the school year will be invited to the Scholars Recognition held in May

QUALITY POINT AVERAGE

High Honors	Honors
10 average	9 average

QUALITY POINTS FOR GRADES

A+ = 12	B+ = 9	C+ = 6	D+ = 3	
A = 11	B = 8	C = 5	D = 2	
A- = 10	B- = 7	C- = 4	D- = 1	F = 0

Sample Honor Roll Calculation:

AP English Literature	A-	$10 \times 1.0 = 10.0$
Civics L2	B+	$9 \times .5 = 4.5$
Calculus L1	B+	$9 \times 1.0 = 9.0$
Physics L1	A	$11 \times 1.0 = 11.0$
Clay L2	A+	$12 \times .5 = 6.0$
Symphonic Band L2	A+	$12 \times 1.0 = 12.0$
Computer App. L2	A-	$10 \times .5 = 5.0$
Phys. Ed. 11/12 L2	A	$11 \times .25 = 2.75$

$$5.75 \text{ cr. } 60.25/5.75=10.478=$$

(High Honors)

As you can see, it is a rather complicated process right now. It also values semester classes less than others, which seems essentially unfair as in a given quarter, all classes are equal.

This is our new proposal:

High Honors: Students must have a total average of 90 or higher for the quarter. They may not have any grade below 80. This includes all classes.

Honors: Students must have a total average of 85 or higher for the quarter. They may have no grades below 70. This includes all classes.

This new policy will still allow us to honor seniors who have achieved this status for all four years.

It does eliminate honorable mention.

It also equalizes all classes, which was a flaw in the old system.

Finally, it eliminates the complicated calculations with every class and grade given different values. It is now a straight average of all the classes they are taking.